

Facility Management Division

**Tender Notice for Refurbishment Work of Banani Branch  
(BRANCH, MONARCH AND STUDENT CENTER)**

Paper Reference: The Daily Star & Kalerkantha (Dated 22 August 2023)

Sealed tenders are hereby invited by Prime Bank Limited from reputed and eligible Interior Decoration Contractor(s)/Architectural and/or Engineering firms for refurbishment work of Banani Branch (BRANCH, MONARCH AND STUDENT CENTER) as per following Schedule:

Sl	Name of Project as per Tender Document	Period of sale		Date of Submission & Opening
		from	to	
1	REFURBISHMENT WORK OF BANANI BRANCH (BRANCH, MONARCH AND STUDENT CENTER) Site Address: House # 62, Block # E, Kemal Ataturk Avenue, Banani, Dhaka-1213	22 August 2023	31 August 2023	31 August 2023

**Eligibility and other conditions:**

- Interested bidders may collect tender document for the said work on submission of a request letter addressing the undersigned as well as documentary evidence of the followings:
- Practical work experience of minimum 05 (Five) years in interior decoration and furniture work of Bank's Branch and/or Head Office, Commercial Space for Multinational Companies. Copy of oldest Trade License need to be provided as proof.
- Practical work experience to execute such type of work for minimum amount of Taka 1.00 Crore or above in a single work order.
- Should have valid Registration, Ownership Document, VAT & TIN Certificate, up to date Trade License.
- Following Technical Personnel of the firm must have IAB (Institute of Architects Bangladesh)/IEB (Institute of Engineers Bangladesh) membership number:
  - Project Manager/Engineer:** Having working experience for a minimum period of 05 years in relevant field (Bachelor of Science in Civil Engineering).
  - Project Architect:** Having working experience for a minimum period of 03 years in relevant field (with Bachelor of Architecture).
  - Electrical Engineer:** Having working experience for a minimum period of 03 years in relevant field (with Bachelor of Science in Electrical Engineering).
- Tender Schedule will be available from the Office of the undersigned on payment of **Tk.2,000.00** (Taka Two Thousand) only in the form of Payment Order (non-refundable) favoring Prime Bank Limited issued by any Scheduled Bank during office hours (**10:00 am to 4.00 pm**) on any working day as per mentioned schedule.
- No tender schedule will be sold after last date of sale as mentioned above.
- The interested bidders shall have to attend a pre-bid meeting at the office of the undersigned **at 11:00 am on 27.08.2023.** (Through Zoom Meeting)
- Each tender must be submitted in sealed envelope mentioning the name of work on top of the envelope to the office of the undersigned as per aforesaid date on 31.08.2023 within 3:00 pm and the tender will be opened at 3:30 pm on the same day in presence of the participants if any. Earnest money (refundable to the unsuccessful bidder) equivalent to 2% of the quoted amount in the form of Payment Order in favor of Prime Bank Limited, issued by any Schedule Bank shall have to be submitted along with the tender document, **failing which shall cause rejection of the tender document.**
- The Tender must be submitted in 2(two) envelope system i.e. one "Technical Proposal" and another "Financial Proposal" mentioning Technical/Financial proposal on the top of each envelope. These two proposals will be submitted together in a sealed envelope. All the envelopes will contain the full name and address of the participant company. The name, address and telephone number of the contact person should be mentioned in the forwarding letter both of the **"Technical Offer" and the "Financial Offer"**.
- Submission of tender after the specified time shall not be acceptable under any circumstances.
- The Authority reserves the right to accept, modify or reject any or all of the proposals or may divide the works amongst the participants without assigning any reason whatsoever. Prime Bank is not bound to accept the lowest tender.
- Please drop your tender- **'Prime Tower (Ground Floor), Plot # 8 & 35, Nikunjo-2, Khilkhet, Airport Road, Dhaka-1229**

  
Unit Head - Procurement  
Facility Management Division  
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